



SERANGOON SECONDARY SCHOOL

11 Upper Serangoon View
Singapore 534237



28 October 2022

Dear Parents/Guardians,

SALE OF BOOKS AND UNIFORMS

We wish to inform you on the arrangements for the sale of books and uniforms as you prepare your child for the new school year in 2023.

Though we have transited to normalcy, we strongly encourage you to purchase books and uniforms online and have them delivered to your home for a *fee. However, if you prefer to self-collect your online orders or prefer walk-in purchase, you may do so at the school bookshop for textbooks/stationeries and at the uniform retail store at Kaki Bukit for school attire.

**please refer to the respective vendor's website for delivery fee charges.*

^please note that the uniform retail store has shifted to new location at Kaki Bukit.

Appointed vendor for Books (including stationeries, shoes & socks): Shing Lee Bookstores Pte Ltd

www.bookstores.shinglee.com.sg (online ordering available from 7 Nov 2022)

Mode of payment: PayNow / Credit Card

Last day for online order: **9 December 2022**

If you choose to self-collect or do a walk-in purchase at the school bookshop, we seek your cooperation to do so following the schedule planned by the school (see table below). This is necessary to avoid overcrowding as well as to safeguard your safety and well-being.

Schedule for walk-in purchase at school bookshop:

| | |
|-----------------------|--|
| 14 to 18 Nov 2022: | For all 2023 FAS students only |
| 21 to 25 Nov 2022: | 2023 Secondary 2 students |
| 28 Nov to 2 Dec 2022: | 2023 Secondary 4 students |
| 5 to 9 Dec 2022: | 2023 Secondary 3 students <i>[Please purchase books only upon the release of the results for the 2022 Sec 2 Subject Allocation Exercise (SAE).]</i> |
| 12 to 16 Dec 2022: | All 2023 Secondary 2 to 4 students (including 2023 FAS students) |

SELF COLLECTION OF BOOKS

Parents/guardians who prefer self-collection of books may order online and opt for self-collection. Please note the following:

- Self collections will be managed through Shing Lee's online appointment booking system.
- Self collections will be strictly for students/parents with confirmed appointments.
- Appointments for collection are offered in hourly slots with first appointment from 9am to 10am and last appointment from 2pm to 3pm.
- Service is available on weekdays from 14 November 2022 (Monday) to 16 December 2022 (Friday) only.
- Only 1 adult can accompany the student into the school premises.
- All visitors are required to enter school through the **Front Gate only** and comply with our School's visitor registration procedures. Please **DO NOT** visit our school if you or your child/ward is unwell or showing symptoms of acute respiratory infection.

- **Students returning to school are required to be properly attired (minimally in half-school uniform with black shoes and socks). Students who are not properly-attired will be refused entry.**

Steps for self-collection of books:

Step 1: Order and pay online at www.bookstores.shinglee.com.sg (available from 7 Nov 2022)

Step 2: Select self-collection option and book an appointment online.

Step 3: Proceed to self-collect the books in school at the allocated date and time slot.

Booklist 2023: Attached is a copy of the Booklist for your reference.

2023 FAS Students:

2023 FAS students are required to collect their textbooks/stationeries at the school bookshop. Please refer to the 2023 FAS approval letter for collection details.

For Enquiries or Assistance, please contact the vendor directly:

Shing Lee Bookstores Pte Ltd

Tel: 67643102 (from 9am to 5pm, Mondays to Fridays)

Email: bookstores@shinglee.com.sg

Appointed vendor for Uniforms (including PE attire and name tag):

In-Trend Uniforms (www.intrenduniforms.com)

Mode of payment: PayNow

Last day for online order: **9 December 2022**

(Refer to <https://www.intrenduniforms.com/size-guide-video> for video on size guide)

SELF COLLECTION / WALK-IN PURCHASE OF UNIFORMS

Parents/guardians who prefer self-collection of uniforms may order online and opt for self-collection or walk-in directly to the retail store. Please note the following:

- Self collections will be managed through In-Trend Uniforms online system.
- Self collections will be strictly for students/parents with confirmed appointments.
- Walk-in purchase or Self-collection of uniforms can be done at the following address:

In-Trend Uniforms

1 Kaki Bukit Road 1, #01-30/31 Enterprise One, Singapore 415934

- Nearest MRT Station: Ubi (DT27) (Approx. 7 minutes' walk)
- Only 1 adult can accompany the student into the retail store.
- Business Operation Hours:
 - ✓ During November period
 - 10am to 6pm (Mondays to Fridays)
 - 10am to 3pm (Saturdays)
 - Closed on Sundays and Public Holidays
 - ✓ During December period
 - 10am to 7pm (open daily including Sundays and Public Holiday)

Steps for Online ordering of uniforms:

| | |
|---------|--|
| Step 1: | Order and pay online at www.intrenduniforms.com (select 'Serangoon Secondary School') |
| Step 2: | Select delivery / self-collection option and book an appointment online. |
| Step 3: | Proceed to self-collect the uniforms at In-Trend Uniforms retail store at the allocated date and time slot. |

2023 FAS Students:

2023 FAS students are required to collect their school attire at In-Trend Uniforms retail store at Kaki Bukit. Please refer to the 2023 FAS approval letter for collection details.

- ✓ FAS students are required to place your collection request via this link <https://forms.gle/B67XwKYRTU3GL2pq8> or **scan the QR code below**. A confirmation notification will be sent to your mobile number or email address for collection as the uniforms will be pre-packed to reduce your waiting time.



For Enquiries or Assistance, please contact the vendor directly:

In-Trend Uniforms

Tel: 67410930 (refer to the above for business operation hours)

Email: sales@itu.com.sg

Thank you for your partnership and support for a smooth and efficient preparation for the new study year.

Yours sincerely,

Ms Susan Lim
Administration Manager

This is a computer-generated document. No signature is required.