



## SERANGOON SECONDARY SCHOOL

11 Upper Serangoon View  
Singapore 534237  
Tel: 63851589  
Email: serangoon\_ss@moe.edu.sg



25 October 2024

Dear Parents/Guardians,

### SALE OF BOOKS AND UNIFORMS

We wish to inform you on the arrangements for the sale of books and uniforms as you prepare your child for the new school year in 2025.

We offer you the online option to purchase books and uniforms and have them delivered to your home for a \*fee. The trend shows most parents prefer this mode.

*\*please refer to the respective vendor's website for delivery fee charges.*

However, if you prefer to self-collect your online orders or do a walk-in purchase in school, we seek your cooperation to follow the schedule planned by the school (see table below). This is necessary to avoid congestion as well as to safeguard your well-being.

#### ***Please note the following:***

- Only 1 adult can accompany the student into the school premises.
- All visitors are required to enter school through the **Front Gate only** and comply with our school's visitor registration procedures. Please DO NOT visit our school if you or your child/ward is unwell or showing symptoms of acute respiratory infection.
- **Students returning to school are required to be properly attired (minimally in half-school uniform with black shoes and socks). Students who are not properly-attired will be refused entry.**

#### **Schedule for walk-in purchase of Books and Uniforms in school:**

12 to 15 Nov 2024:	For all 2025 FAS students only
18 to 22 Nov 2024:	2025 Secondary 2 students
25 to 29 Nov 2024:	2025 Secondary 4 students
2 to 6 Dec 2024:	2025 Secondary 3 students <i>[Please purchase books only upon the release of the results for the 2024 Sec 2 Subject Allocation Exercise (SAE).]</i>
9 to 13 Dec 2024:	All 2025 Secondary 2 to 4 students (including 2025 FAS students)



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Self-directedness • Harmony • Integrity • Resilience • Excellence

### **Appointed vendor for Books (including stationeries, shoes & socks):**

#### **Shing Lee Bookstores Pte Ltd**

[www.bookstores.shinglee.com.sg](http://www.bookstores.shinglee.com.sg) (online ordering available from 25 Oct 2024)

Mode of payment: PayNow / Credit Card

Last day for online order: **17 December 2024**

### **SELF COLLECTION OF BOOKS**

**Parents/guardians who prefer self-collection of books may order online and opt for self-collection in school. Please note the following:**

- Self collections will be managed through Shing Lee's online appointment booking system.
- Self collections will be strictly for students/parents with confirmed appointments.
- Appointments for collection are offered in hourly slots with first appointment from 9am to 10am and last appointment from 2pm to 3pm.
- Service is available on weekdays from 18 November 2024 (Monday) to 13 December 2024 (Friday) only.

#### **Steps for self-collection of books:**

Step 1: Order and pay online at [www.bookstores.shinglee.com.sg](http://www.bookstores.shinglee.com.sg) (available from 25 Oct 2024)

Step 2: Select self-collection option and book an appointment online.

Step 3: Proceed to self-collect the books in school at the allocated date and time slot.

<sup>^</sup>will be redirected to asencio website (<https://asenciobookshop.sg/>)

**Booklist 2025:** Attached is a copy of the Booklist for your reference.

#### **2025 FAS Students:**

**2025 FAS students are required to collect their textbooks/stationeries/shoes & socks at the school bookshop.** Please refer to the 2025 FAS approval letter for collection details.

#### **Frequently Asked Questions (FAQs):**

For more details, please refer to the FAQs: <https://www.serangoonsec.moe.edu.sg/parents-and-students/general-matters/books-uniforms-faq/>

#### **For Enquiries or Assistance, please contact the vendor directly:**

Shing Lee Bookstores Pte Ltd  
Tel: 67643102 (from 9am to 5pm, Mondays to Fridays)  
Email: serangoon@shingleebookstores.com.sg



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### **Appointed vendor for Uniforms (including PE attire):**

**IN-TREND UNIFORMS** ([www.intrenduniforms.com](http://www.intrenduniforms.com))

Mode of payment: PayNow

Last day for online order: **17 December 2024**

(Refer to <https://www.intrenduniforms.com/size-guide-video> for video on size guide)

### **SELF COLLECTION / WALK-IN PURCHASE OF UNIFORMS**

**Parents/guardians who prefer self-collection of uniforms may order online and opt for self-collection in school or at the retail store, or walk-in directly to purchase the uniforms in school or at the retail store. Please note the following:**

- Self collections will be managed through In-Trend Uniforms online system.
- Self collections will be strictly for students/parents with confirmed appointments.
- Self-collection or walk-in purchase of uniforms can be done in school or at the following address:

#### **IN-TREND UNIFORMS**

**1 Kaki Bukit Road 1, #01-31 Enterprise One, Singapore 415934**

- Nearest MRT Station: Ubi (DT27) (Approx. 7 minutes' walk)
- Only 1 adult can accompany the student into the retail store.
- Business Operation Hours:
  - 10am to 6pm (Mondays to Fridays)
  - 10am to 3pm (Saturdays)
  - Closed on Sundays and Public Holidays

### **Steps for Online ordering of uniforms:**

Step 1:	Order and pay online at <a href="http://www.intrenduniforms.com">www.intrenduniforms.com</a> (select 'Serangoon Secondary School')
Step 2:	Select delivery / self-collection option and book an appointment online.
Step 3:	Proceed to self-collect the uniforms in school or at In-Trend Uniforms retail store at the allocated date and time slot.

### **2025 FAS Students:**

**2025 FAS students are required to collect their school attire at IN-TREND UNIFORMS' booth in school.** Please refer to the 2025 FAS approval letter for collection details.

### **Frequently Asked Questions (FAQs):**

For more details, please refer to the FAQs: <https://www.intrenduniforms.com/frequently-asked-questions-fags>

### **For Enquiries or Assistance, please contact the vendor directly:**

In-Trend Uniforms

Tel: 67410930 (refer to the above for business operation hours)

Email: [sales@itu.com.sg](mailto:sales@itu.com.sg)

Thank you for your partnership and support for a smooth and efficient preparation for the new school year.

Yours sincerely,

Ms Susan Lim  
Administration Manager

*This is a computer-generated document. No signature is required.*